

Price List effective from 01 May 2022.

Billing options:

1) **All inclusive day delegate rate of £24.20 per head.**

This option includes your room hire, equipment hire (subject to availability), 3 standard trolleys at times of your choosing and your choice of lunch from our Standard or Healthy sandwich lunch. Minimum number of 10 delegates.

2) **Room hire plus extras.** Pay for your room hire at the hourly rate below and add any catering or equipment hire at the rates also detailed below.

3) We charge no VAT on any of our rooms, equipment or catering.

Room Hire Rates (per hour). £2.95 booking fee also payable.

Room	Floor	Business	Non-profit organisatio	Registered Charity
Church*	Ground	£55	£38.50	£28.60
Desborough Hall	Ground	£33.60	£24.10	£20.40
Scantabout	Ground	£19.65	£14	£11.20
Allington	1st Floor	£19.65	£14	£11.20
Boyatt	1st Floor	£19.65	£14	£11.20
Nightingale	1st Floor	£21.90	£15.95	£13.10
Bishopstoke	2nd Floor	£17.90	£13.40	£10.80
Stoneham	2nd Floor	£17.90	£13.40	£10.80
Fair Oak	2nd Floor	£21.90	£15.95	£13.10

*Hire of this room is under strict guidelines as the Church is an active place of worship. Please speak to us before booking this room.

Equipment Hire Rates

Equipment	Rate per half day	Rate per full day
Flipchart & pens	Free	Free
Projector screen	Free	Free
DVD / VHS player & 37" TV	£10.50	£18.60
Data projector (exc laptop)	£20	£40
Portable PA system	£40	£40

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Catering Prices per person per serving (ppps).

For descriptions of our catering packages please see our website www.wellsplace.org.uk and click on the 'conference catering' tab.

Standard T/C trolley	£1.35
Standard T/C/B trolley	£1.60
Premium Trolley with: cake, fruit or a mixture of both.	£1.95
Standard Lunch (with cake)	£5.50
Healthy Lunch (with fruit)	£5.50
Pastries/cakes/mixture of both	£1.15
Jug of Juice	£1.90
Fruit bowl	£1.05
Bottle of water (0.5L)	£1.20
Bottle of water (0.75L) (Sparkling/Still)	£2.10
Bowl of crisps (serves max 20)	£2.45

Please note that we do not allow our customers to bring in their own external catering except personal packed lunches. Please see our booking conditions for more information.