

### **Takeaway**

If you would like to order food or drink to takeaway please enter in the above way and place your order with the member of staff at the counter area.

**Once you have placed your order please move to the exit doors to wait for this to be prepared so the next person can be served. There will be places to stand marked on the ground.**

When your order is ready it will be taken to table by the exit door and put on the table for you to collect. Please then leave through this door.

### **Coffee Shop Welcomers**

Our Coffee Shop welcomers are available for a chat between 10-12 daily. Outside these hours someone may be available, please ask any of our staff.

If no-one is available you are very welcome to come back the next day.



## **WELCOME BACK TO THE COFFEE SHOP!**

PLEASE READ THIS AS IT CONTAINS INFORMATION ON HOW TO KEEP SAFE AT WELLS PLACE CENTRE.

*The Wells Place Centre Team has been working hard to make sure we can provide all of our guests with a safe environment when you visit us.*

*It is our aim to make you feel welcome, safe and secure in our premises. Please appreciate that, although we are striving to give you the best service as we can, a number of our regular staff are still on furlough. Waiting times may be slightly longer than you are used to at Wells Place Centre*

*The following safety measures will be in place when you arrive.....*

### **One way please!**

We are operating a one-way system throughout our premises - this starts through the gate where you will be asked to enter via the Desborough Road entrance. As you exit, please do so via the Fire Exit located on the left side of The Hall.

**Hand sanitiser**

As you enter please use the sanitiser provided and again, as you leave our premises. Hand sanitiser will also be available in our toilets.

**Track and Trace**

At the time of arrival, you will also be asked to submit your details, as part of the Government's requirement to keep a temporary record of all visitors to our premises. Please register yourself, with the names of the people you are visiting with and your phone number (a mobile is fine). This will be retained for 21 days prior to being destroyed.

**Please find a table**

Once you have signed in at our Welcome Desk, please find a vacant table and one of our team will be along to take your order.

**Distancing**

We benefit from a spacious Hall so we have maintained the preferred 2 metre distancing between tables because we can.

A reminder that indoor gatherings should only be occurring in groups of 2 households (including support bubbles).

*Please do not move any tables as they have all been appropriately spaced to respect social distancing.*

**Handwashing**

Please follow the posters visible in the toilets for guidance on how to wash your hands correctly.

**Table service, menus and payment**

We will be operating table service only - our menu is included with

this leaflet – both of which will be single use only. Your order will be taken at your table.

Our menu will be a little different for the time being - still delicious, just a bit of a reduced choice initially.

Cutlery and condiments will only be provided when food is being served to you. Condiments will be single use. Payment will be via card or contactless (contactless is preferred) or cash if this is not possible. Payment will be taken at your table.

**Washrooms**

Only 1 customer will be allowed in our washrooms at a time.

Please check if someone is in there, if there is please queue outside.

Hand washing posters are displayed to advise of proper hand washing procedure.

Hand sanitiser will be available for you to use as are antibacterial wipes.

Washrooms will be cleaned regularly and more frequently, incremental with increased demand. There will be a schedule on display.

**Children**

Children are very much welcomed but please can those responsible for supervising them ensure they are adhering to social distancing at all times.

*Continued overleaf*